

# **Privacy Agreement**

#### THIS PRIVACY AGREEMENT IS BETWEEN:

and

## SUNRISE DENTAL

Patient (First Name)

(Last Name)

- 1. The Patient acknowledges that in the course of its activities with Sunrise Dental, it may receive or encounter personal information. Personal information means information about an identifiable individual which is collected, used, or disclosed by Sunrise Dental but does not include business contact information (Personal Information).
- 2. Sunrise Dental agrees that in dealing with any Personal Information it will abide by and adhere to the terms of this agreement and all applicable privacy legislation.
- Sunrise Dental agrees that it will use the Personal Information only to the extent that is reasonable for fulfilling the following purposes:

   Referrals to other dental offices
   When speaking with the patients personal insurance company (if applicable)
- 4. Sunrise Dental agrees that, except as required by law, it will not disclose any Personal Information without the prior written consent of the Patient.
- 5. Sunrise Dental must protect Personal Information by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure, copying, modification or disproval.
- 6. Sunrise Dental does not permit any audio and/or video recording within the office.
- 7. Sunrise Dental agrees to return any Personal Information to the Patient.
  - a) When the Personal Information is no longer required for fulfilling the purposes set out in clause 3 above.
  - b) Immediately upon written demand by the Patient.
- 8. If Sunrise Dental receives a request for access to Personal Information from a person other than the Patient, Sunrise Dental must promptly advise the Patient.

### PATIENT:

Signature (Patient/Parent/Guardian)

Date

### DENTAL OFFICE: